

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

High School and Middle School Reassessment Guidelines

Recognizing that it is our responsibility to ensure that all of our students have learned the required proficiencies, the district has implemented a reassessment process for all secondary students.

I. Students in all levels of classes may take part in reassessments within the following parameters:

- The student must have earned below an 80 (79 or lower) to be eligible for a reassessment.
- A student will be permitted to take **one** reassessment for each eligible assessment.
- The student's final grade for the assessment will be the highest grade attained and **will be capped at 80 or the equivalent letter grade.** (*For example, if the original assessment was scored at 75 and the reassessment was scored at 90, the highest grade the student may receive on the reassessment will be 80.*)
- Assessments eligible for reassessment may include and are not limited to tests, writing assignments, thesis-based writing assessments, compositions, and essays.

A student may not be reassessed on certain types of assessments including, but not limited to interim assessments, marking period tests, mid-term tests, and final exams.

II. Reassessment opportunities for a student are at the discretion of the student's teacher. Students must meet reassessment steps developed by his or her teacher(s). The plan may include the following:

- Student turned the original assignment/assessment by the specified due date.
- Student followed the original parameters of the assignment/assessment.
- Student completed all assignments relevant to the original assessment by their original due dates.
- Student corrected the original assignment according to his or her teacher's feedback and guidance.
- Student provided evidence of receiving extra help (worked with NHS or outside tutor, etc.).
- Student met with his or her teacher for extra help.
- Student agreed to the timeline established by the teacher.
- Student demonstrated improved understanding of the subject matter (content) by completing corrections or other means.
- The student must have put forth his/her best effort (aka "a good faith effort") on the original assessment.

1. What major summative assessments will be eligible for reassessment?					
	English	Mathematics	Science	Social Studies	World Languages
High School	Tests or summative assessments may be redone, in full or in part at teacher discretion, with the exception of cumulative tests, research papers, midterm exam, final exams, and end of marking period exams.	Tests or summative assessments may be redone, in full or in part at teacher discretion, with the exception of cumulative tests, such as marking period or mid-term exam.	Tests or summative assessments that demonstrate a student's lack of understanding or comprehension may be open for reassessment, in full or in part at teacher discretion.	Tests or summative assessments may be redone, in full or in part at teacher discretion, with the exception of cumulative tests, such as marking period, mid-term, and final exams.	Part A: Compositions and essays Part B: Major tests, such as unit tests or thematic assessments. Individual projects are eligible, though projects graded along the way and formative assessments are not eligible
Middle School	Writing assignments (for example: PARCC related tasks, paragraph structure, narratives, persuasive and explanatory essays) Tests or summative assessments may be re-assessed, in full or in part, at teacher discretion, with the exception of cumulative tests.	Tests or summative assessments may be redone, in full or in part at teacher discretion, with the exception of cumulative tests, such as marking period or mid-term exam.	Tests or summative assessments that demonstrate a student's lack of understanding or comprehension may be open for reassessment, in full or in part at teacher discretion.	Tests, essays, or other summative assessments, including thesis based writing assignments.	Part A: Compositions and essays Part B: Major tests, such as unit tests or thematic assessments. Individual projects are eligible, though projects graded along the way and formative assessments are not eligible

2. What are the criteria for reassessment?	
High School and Middle School	<p>Teacher or student needs to initiate request within a reasonable period of time (a week or so after the original assessment) to set up a plan based on that particular student's needs. This plan must be satisfactorily completed before a reassessment will be scheduled.</p> <p>Plan may include the following:</p> <ul style="list-style-type: none"> • Student turned the original assignment/assessment by the specified due date. • Student followed the original parameters of the assignment/assessment. • Student completed all assignments relevant to the original assessment by the original due dates. • Student corrected the original assignment as per teacher's feedback and guidance. • Student provided evidence of receiving extra help (worked with NHS, outside tutor, etc.). • Student met with his or her teacher for extra help. • Student agreed to the timeline established by the teacher. • Student demonstrated improved understanding of the subject matter (content) by completing corrections or other means. • The student must have put forth his/her best effort (aka "a good faith effort") on the original assessment.

3. What are the parameters in place for reassessment?

High School and Middle School	Students in all levels of classes may take part in reassessments within the following parameters: <ul style="list-style-type: none">• The student must have earned below an 80 or the equivalent letter grade (not a score of 80, but a 79 or lower) to be eligible for a reassessment.• A student will be permitted to take one reassessment for each eligible assessment.• The student's final grade for the assessment will be the highest grade attained and will be capped at 80. (<i>For example, if the original assessment was scored at 75 and the reassessment was scored at 90, the highest grade the student may receive on the reassessment will be 80.</i>)• Assessment eligible for reassessment include and are not limited to tests, writing assignments, thesis-based writing assessments, compositions, and essays.
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4. How will the student's grade be determined and recorded?

High School and Middle School	Highest grade attained with a cap of 80 as the final posted score.
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